



Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Tuesday, June 20, 2023

The meeting was accessible via in person or Zoom Video Conference:

Zoom Video Conference Information:

Meeting ID: 787 801 6007

Passcode: 156783

Zoom Link <https://us02web.zoom.us/j/7878016007?pwd=bDdMZXYwZWFCcmNIYS92d2lWbGI2UT09>

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 787 801 6007

Passcode: 156783

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:48 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u> X (via Zoom)</u>
Jonathan Sheldon, Vice President	<u> X</u>
Lisa Stewart, Treasurer	<u> X</u>
Tiffany Blasingame, Secretary	<u> X</u>
Daria O'Brien, Community Member	<u> X</u>
Antonio Cota, Community Member	<u> AB</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u> X</u>
Wendy Sanders, Special Ed Director	<u> AB</u>
Carol Wahl, Principal	<u> X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u> X</u>
Robyn Stamm, Business Serv Provider	<u> AB</u>
Cathleen Serna, Business Serv Provider	<u> X</u>
Rebecca Lahey, Staff Liaison	<u> X</u>

Board Recorder: Adel Morfin

Onsite Guests: Sharon Hoffman Spector

Zoom Video Guests: Jean Hatch

DIRECTORS REPORT:

Lane Carlson:

Reported RSA's current Music Director has resigned. Admin plans to amend the current job description and post the position vacancy on EdJoin within the coming week.

PRINCIPAL REPORT:

Carol Wahl: Nothing to report at this time

VICE PRINCIPAL REPORT:

Sophia Zaniroli: Nothing to report at this time

STAFF LIAISON REPORT:

Rebecca Lahey: Nothing to report at this time

GOVERNING BOARD REPORT:

- Jean Hatch: Nothing to report at this time
- Jonathan Sheldon: Nothing to report at this time
- Lisa Stewart: Nothing to report at this time
- Tiffany Blasingame: Nothing to report at this time
- Daria O'Brien: Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 6/6/2023 Governing Board Minutes
- 1.2 Approve Disposal of Outdated Social Studies Textbooks & Library Books
- 1.3 Approve 2023/24 Shasta Family YMCA/RSA Collaborative Afterschool Program MOU
- 1.4 Approve 2023/24 International Ed Assoc Shanghai Confucius Classroom Agreement
- 1.5 Approve 2022/23 Winter Release Consolidated Application Report & Budget
 - 1.5.1 Certification of Assurance
 - 1.5.2 Protective Prayer Certification
 - 1.5.3 Title 1; Part A
 - 1.5.4 Title 2; Part A
 - 1.5.5 Title 4
- 1.6 Approve 2023/24 Teacher Consent Forms (Annual)

Daria O'Brien moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: 2023/24 Annual Budget & MYP – 2nd Read

Cathleen Serna reviewed the final draft of the 2023/24 Annual Budget & MYP with the board and highlighted the changes made since the 6/6 board meeting. She reported \$77k in additional cost related to 1.0 FTE certificated position, \$12k added to Materials/Supplies category, and \$16k in additional Services/Operating expenses category. These changes reflect a decrease in ending fund balance of \$113k for 2023/24, \$113k in 2024/25, and \$114 in 2025/26.

Tiffany Blasingame asked for clarification on the initial payment of the high school expansion project and where it was reflected in the budget. Cathleen reported the payment was budgeted for (2024/2025) and lumped into Services/Operating expenses category of the MYP.

Lisa Stewart moved to approve 2023/24 Annual Budget & MYP as written, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

2.2 Discussion/Action: Engage Cerami & Browning Construction, Inc. as High Sch Campus/Classroom Builder

2.2.1 Approve Resolution No. 2022-23-05 for Representation & Authorization of Executive Director in Construction Process of New High School Campus/Classrooms

Lane Carlson reported the building committee was looking for board action to move forward with engaging Cerami & Browning Construction, Inc. as Affordable Permanent Building Program contractors for the new High Sch Campus.

Lane introduced Resolution No. 2022-23-05 for Representation & Authorization of Executive Director in Construction Process of New High School Campus/Classrooms up to \$8,500,000 total (including contingencies).

He reviewed the preliminary construction budget provided by Cerami & Browning & preliminary Schematic Design budget provided by NMR. The total estimated project cost of Phase 1 is approx. \$8.5 million.

Daria O'Brien moved to approve engaging Cerami & Browning Construction, Inc. as Affordable Permanent Building Program contractors for the new High Sch Campus and Approval of Resolution No. 2022-23-05 for Representation & Authorization of Executive Director in Construction Process of New High School Campus/Classrooms. The motion was seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

2.3 Discussion: 2023/24 – 2027/28 College and Career Access Pathways (CCAP) Grant - CDE

Lane Carlson reported RSA applied to receive state funding to expand the CCAP agreement with Shasta

College and to enable participating high school students access to dual enrollment opportunities. RSA is expected to receive \$100,000 in funding for 2023/24 – 2027/28 school years. He shared the program budget summary proposal with the board.

2.4 Discussion/Action: 2024-2027 College & Career Access Pathways (CCAP) Agreement with Shasta-Tehama-Trinity Community College

Lane Carlson reported the original CCAP agreement presented to the board last year for approval unfortunately did not meet the deadline and therefore, a new agreement was drafted and is being presented again for board approval.

The purpose of the agreement between RSA and Shasta-Tehama-Trinity Community College is in offering or expanding dual enrollment opportunities for high school students to achieve college and career readiness.

The term of the CCAP Agreement shall be for three (3) years, beginning on July 1, 2024 and ending on June 30, 2027.

Daria O'Brien moved to approve 2024-2027 College & Career Access Pathways (CCAP) Agreement with Shasta-Tehama-Trinity Community College as written, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.5 Discussion/Action: 2023/2024 Local Control & Accountability Plan – 2nd Read
Lane Carlson presented the final draft of the 2023/2024 Local Control & Accountability Plan.

Tiffany Blasingame moved to approve 2023/2024 Local Control & Accountability Plan as written, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.6 Discussion/Action: Set Aug 2023 Board Meeting Date
The board discussed setting Thursday, Aug 10, 2023 as their first meeting date for the 2023/24 Academic school year and holding the board meetings on the second Thursday of the month instead of Tuesdays, beginning next school year, in order to accommodate other board member schedules.

Lisa Stewart moved to approve Thursday, Aug 10, 2023 as their first meeting date for the 2023/24 Academic school year, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.7 Discussion/Action: Policy Amendments
2.7.1 2023/24 K-8 Family Handbook
2.7.2 2023/24 High School Family Handbook
2.7.3 2023/24 Home School & Virtual Independent Study Family Handbook

Carol Wahl reported the family handbooks had been amended for the 2023/24 school year. She highlighted the change to short term independent study requests reduced from 20 days to 10 days max for the school year. She stated the change was due to the overwhelming number of requests received throughout the year and the work involved to prepare them. Rebecca Lahey stated it takes a lot of effort for teachers to prepare a short-term independent study packet and at times the work is not always completed upon return.

Tiffany Blasingame moved to approve the amended 2023/24 Family Handbooks as written, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.8 Discussion/Action: 2023/24 Declaration of Need for Fully Qualified Educators
Lane Carlson reported the annual declaration certifies that, after a diligent search, if a suitable fully prepared teacher is not available to the school district, the district can employ a candidate who is in an approved internship program scheduled to complete the initial preparations requirements, or meets content verification requirements for Local Assignment Option. RSA is seeking Single Subject limited assignment permits for math and music for the upcoming school year.

Daria O'Brien moved to approve 2023/24 Declaration of Need for Fully Qualified Educators as written, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.9 Discussion/Action: Personnel Updates
Resignations:
o Caitlyn Spina – 5/31/2023 School Psychologist

New Hires:
o Shannon Shelburne – 8/9/2023 Cooking Elective Teacher (.5 FTE)
o Christine McCullough – 8/15/2023 Lunch/Classroom Paraprofessional (.47925 FTE)

Lane Carlson reported on the personnel updates since the last board meeting. He clarified that Christine McCullough FTE should be reflected as .75 FTE vs. .47925 FTE.

Lisa Stewart moved to approve the personnel updates as listed with correction of .75 FTE for Christine McCullough, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

2.10 Discussion/Action: 2023/24 RSA Personnel Staffing List
The Governing Board reviewed the list of returning and recently hired RSA employees for the 2023/24 School year.

Lisa Stewart moved to approve 2023/24 RSA Personnel Staffing List as written, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 6:27 p.m.

NEXT REGULAR MEETING:

Date: Thursday, August 10, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date